

## **Directions for Obtaining a Reading Endorsement (grades K-12) through The Ohio State University**

The Reading Endorsement at The Ohio State University is a graduate-level program. Students seeking the endorsement are required by state mandate to hold a standard Ohio teaching certificate or license. After completing the required coursework outlined on the Reading Endorsement Program Sheet and the required Praxis II exam, students may have their initial certificate/license endorsed for Reading by the Ohio Department of Education (ODE).

Students seeking the Reading Endorsement must complete required courses from specific categories. At least one course must be completed in each category. Courses taken to meet initial licensure/certification requirements may be used to fulfill requirements in categories A) Language Learning and B) Content and Development. Courses from the next five areas—1) Fundamental Issues, 2) Assessment and Remediation, 3) Clinical Experience, 4) Children’s Literature, and 5) Language Arts—are essential to the program and, typically, are taken after initial licensure/certification has been obtained. Courses taken as part of the requirements for initial licensure/certification **may not** be used to fulfill requirements in Categories 1-5. If a required course was taken to meet initial licensure/certification requirements, alternate courses for the endorsement are included under each area. There is no requirement that courses must be taken in a set sequence except that EDU T&L 670 is a prerequisite for the Clinical Experience, EDU T&L 671. It is strongly recommended, however, that students complete the courses from the other four areas before the Clinical Experience so they may use their learning to support their work with children.

**A minimum of four courses from Categories 1-5 must be taken at The Ohio State University. Courses from Categories A and B must be taken within 10 years of the date of applying to ODE for the reading endorsement and courses from Categories 1-5 must be taken within six years.**

### **Step 1**

Complete the “enrollment” section of this document. Contact the Ohio State Newark advising office and make an appointment for a face-to-face, telephone conversation, or e-mail communication with either Marilyn Barber or Karen Prost to discuss enrollment and registration. The Ohio State Newark Advising Office contact information is below. You will need to make available to the advising office copies of your transcripts and a copy of your current teaching license as well as the completed Enrollment form.

Early Childhood 4-5 Generalist Endorsement

Ohio State Newark Advising Office

Office Hours: Mon-Thur: 8 am - 6 pm; Friday: 8 am - 5 pm

Phone from Newark area: 740-366-9333

Phone from Columbus: 614-292-4093, ext.69333

Toll-free: 800-963-9275, ext.333

Office Location: Founders Hall, main floor, back hallway

## **Step 2**

Take the required courses as specified on the Reading Endorsement Program Sheet. Only graduate-level courses taken for graduate credit may count or substitute for the required courses in Categories 1-5 on the Reading Endorsement Program Sheet. The faculty coordinator must approve any substitutions for the required coursework. A student wishing to substitute a course from another institution must submit a petition, a course syllabus or official course description, and a copy of a transcript or advising report showing the final grade. Petitions are available in the Office of Academic Services, 227 Arps Hall and should be returned to that office.

## **Step 3**

Take the PRAXIS II specialty area test, "Introduction to the Teaching of Reading." Check the ODE Web site at <http://www.ode.state.oh.us> to confirm that you are registering for the appropriate test. Search for "Praxis II Tests," then click on "PDF outlining ODE's Praxis II testing information for Ohio teachers." Registration information is available on the Praxis Web site at <http://www.ets.org/praxis>. Have your scores sent to The Ohio State University (reporting code **R1592**). Allow approximately 6-8 weeks for the results to be posted to your student transcript.

## **Step 4**

Notify Ohio State Newark Advising that you have completed the requirements by sending in the "Early Childhood Generalist Endorsement Clearance Request Form" which an advisor can help you get processed.

## **Step 5**

Apply for licensure. Applications are available on the Ohio Department of Education Web site at <http://www.ode.state.oh.us/>. Complete this form and submit it with a check or money order for \$20 (made payable to **Treasurer – State of Ohio**) to:

**Licensure Officer, College of Education and Human Ecology**  
**185 Arps Hall**  
**1945 N. High Street**  
**Columbus, OH 43210**

As soon as final grades for all required courses have been posted, and the University Registrar has received your PRAXIS scores, your application for licensure will be approved and forwarded to ODE with your check or money order.

## **Advice to Student:**

If your contact information (phone number, address, email) changes, please notify the Office of Academic Services to ensure that you receive updates about the program. If you have questions about the endorsement process, you may call 740-366-9333 to schedule a meeting or a phone appointment with an academic advisor.

**School of Teaching and Learning  
Ohio State University**

**Reading Endorsement Enrollment Form**

Name: \_\_\_\_\_ OSU email: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender:  Male  Female

Please check the appropriate line:  African American, non-Hispanic  American Indian or  
Alaskan native  Asian American or Pacific Islander  Hispanic  
 White, non-Hispanic  Non-U.S. citizen

Do you hold or have you ever held a standard Ohio teaching license?  Yes  No

If so, in what areas: \_\_\_\_\_ Date of expiration: \_\_\_\_\_

Are you a practicing teacher?  Yes  
 No If so, indicate school and district: \_\_\_\_\_

Work address: \_\_\_\_\_

Work phone #: \_\_\_\_\_

Years teaching: \_\_\_\_\_ Highest degree/Institution: \_\_\_\_\_

If you are not a teacher, are you currently enrolled in a teacher preparation program?  Yes  No

Are you concurrently working on a Master of Arts degree in Teaching and Learning?  Yes  No

Current degree/program area \_\_\_\_\_ Name of advisor \_\_\_\_\_

On what campus do you plan to take most/all of your reading endorsement course work? \_\_\_\_\_

Qtr/Yr of first endorsement course \_\_\_\_\_

**I have read and understand the directions for obtaining a Reading Endorsement.**

\_\_\_\_\_  
**Signature** \_\_\_\_\_  
**Date**

**For Official Use Only**

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Accept \_\_\_\_\_ Reject \_\_\_\_\_  
\_\_\_\_\_  
Advisor's signature Date

## Reading Endorsement Program Sheet

Name: \_\_\_\_\_ OSU email: \_\_\_\_\_ Date: \_\_\_\_\_

*To meet State-mandated competencies, all candidates for the Reading Endorsement must take or have taken one course from Category A and Category B. Courses taken for initial certification/licensure may count if completed within 10 years of applying to ODE for the Reading Endorsement.*

Otr./Yr. Grade

### A) Language Learning

EDU T&L 702 Teaching and Learning Language Arts For Early  
Childhood EDU T&L 706 Teaching and Learning Language Arts  
For Middle Childhood EDU T&L 612 Linguistic Materials for  
Teachers  
EDU T&L 665 Applied Linguistics for Teachers of  
Reading/Language Arts  
**Or the Equivalent**

\_\_\_\_\_

*Certified or licensed teachers who have not taken the Reading Core (which is required for Early Childhood, Middle Childhood, or Intervention Specialist licenses) or have not taken EDU T&L 642 must take an additional course. This course may have been taken as part of an initial certification/ licensure program:*

### B) Content and Development

EDU T&L 827 Advanced Teaching of Developmental Reading  
EDU T&L 853 Critical Reading in the Content Fields  
**Or the Equivalent**

\_\_\_\_\_

*Take one course from each of the following Categories 1-5. At least four of the five courses must be taken at The Ohio State University. Courses from Categories 1-5 must be graduate- level and in addition to any credit hours taken to meet initial licensure or certification requirements. All coursework from Categories 1-5 must be completed within six years of applying to ODE for the Reading Endorsement.*

#### 1) Fundamental Issues

EDU T&L 828 (*required*) Trends and Issues in Teaching Reading

\_\_\_\_\_

#### 2) Assessment and Remediation

EDU T&L 670\* Remedial and Clinical Reading Instruction  
(*prereq T&L 668 & 669 or permission of the instructor*)

\_\_\_\_\_

*Students who took EDU T&L 670 for initial certification/licensure, must take one of the following courses:*

EDU T&L 740 Evaluation Process and Literacy Learning

EDU T&L 806 Curriculum Evaluation K-12 Reading Programs  
 EDU T&L 827 Advanced Study in the Teaching of Developmental  
 EDU T&L 853 Reading  
 EDU T&L 854 Critical Reading in the Content Fields  
 EDU T&L 971 Reading in its Social Setting

**3) Clinical Experience**

EDU T&L 671\* (*prereq T&L*) Clinical Practice in Treating Reading Disabilities \_\_\_\_\_

*Students who took EDU T&L 671 for initial certification/licensure, must take the following course:*

EDU T&L 884.56 Clinical Field Experience

\* Nine hours of Reading Recovery EDU T&L884.56 may substitute for EDU T&L 670 and EDU T&L 671 combined. Regional campus programs may design nine hours of coursework including clinical practice to meet these requirements.

*Beyond coursework taken for initial licensure or certification, all candidates for the Reading Endorsement must take at least one course in Children’s Literature and one course in Language Arts.*

**4) Children’s Literature**

*Otr./Yr.*  
*Grade*

EDU T&L 722 Literature Across the Curriculum  
 EDU T&L 817 Advanced Course in Children’s Literature  
 EDU T&L 843 Literature for Middle Childhood  
 EDU T&L 856 Advanced Literature for Adolescence  
 EDU T&L 861 Literature in Early Childhood Education  
 EDU T&L 864 Multicultural Literature for Children

\_\_\_\_\_

**5) Language Arts**

EDU T&L 816 Language Arts in the Elementary School  
 EDU T&L 840 Writing in the Elementary School  
 EDU T&L 860 Language Arts in the Early Childhood Program  
 EDU T&L 970 English Curriculum: Language and Composition \_\_\_\_\_

NOTE: Any deviations from these course requirements must be approved by the Faculty Coordinator for the Reading Endorsement.

*To be completed by the Office of Academic Services:*

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**OK to add Reading Endorsement to** \_\_\_\_\_  
 Initial Ohio Licensure

**Pending** \_\_\_\_\_  
 initials/date

**Final Clearance** \_\_\_\_\_  
 initials/date

**Reading Endorsement  
Clearance Request Form**

Name: \_\_\_\_\_ OSU email: \_\_\_\_\_ Date: \_\_

Upon successful completion of all required course work or during the final quarter of enrollment, submit this form and a copy of your OSU advising report to **Endorsement CoOhio State Newark Advising Office 1179 University Drive, Newark OH 43055**. If you have questions, call 740-366-9333 to schedule a meeting or a phone appointment with an academic advisor.

Check the appropriate line or lines:

- \_\_\_\_\_ I have successfully completed all required course work and the Praxis II Specialty Area Exam.
- \_\_\_\_\_ I am in enrolled in the last required course \_\_ (Qtr/Yr).
- \_\_\_\_\_ I took/will take the Praxis II Specialty Area Exam on \_\_\_\_\_ but have not received my scores.