ARTICLE I: NAME, PURPOSE, AND NON-DISCRIMINATION POLICY

Section 1: This organization shall be named Introspect at the Ohio State Newark.

Section 2: The objectives and purposes of Introspect are to:
   a. To promote, enhance and further develop educational and social achievements and interests in psychology
   b. Introspect will operate in compliance with all policies and procedures of The Ohio State University-Newark (OSU-N).
   c. To influence the conditions under which prospective members are being prepared for their professional role in society.
   d. To advance the interest and welfare of the prospective members.
   e. 10% of all money received in each fundraiser will be donated by Introspect to the Ruth Scott-Sara Staats Memorial Scholarship Fund.

Section 3: The Introspect Club at Ohio State Newark shall not discriminate against any individual(s) for reasons of race, color, creed, religion, sexual orientation, national origin, sex, age, handicap, or Vietnam-era status.

ARTICLE II: MEMBERSHIP

Section 1: All persons holding membership in Introspect and all persons thereafter who meet the qualifications established by the By-Laws shall be members of the organization.
   a. Membership to Introspect is open to all registered students, with an interest in psychology, of OSU-N and the students of COTC without regard to race, color, creed, national origin, sex, age, sexual preference or disability. It is also open to faculty and staff of Newark Campus
   b. Membership requires only that a person attend an Introspect event or function. The membership status remains until the student permanently leaves the OSU-N campus.

Section 2: The rights of members are to:
   a. attend all functions and activities of the organization,
   b. vote on all matters submitted to a vote by the membership,
   c. vote for the organization’s officers and representatives as given in the bylaws,
   d. vote on any proposed change in the organization,
   e. hold office in the organization as provided in the bylaws;

Section 3: No person shall be a member of the organization unless the person is a student of The Ohio State University at Newark or Central Ohio Technical College.

ARTICLE III: ORGANIZATION LEADERSHIP

Section 1: The following officers will be elected by the membership at the first meeting of the academic year by a clear majority of those in attendance:
   ✪ President, elected annually, has the following duties: Chair meetings, represent Introspect at the club events, co-sign request for fundraising/expenditures, appoint a cabinet if necessary, approve meeting minutes prior to publication, enact policy as the need for good of Introspect.
   ✪ Vice-President, elected annually, has the following duties: Perform the duties of the President in his or her absence, coordinate program activities, oversee committees and their chairs, report club and committee status to the president.
Secretary, elected annually, has the following duties: take minutes of the meetings; post notices of the meetings and activities; maintain attendance records and membership lists; perform routine correspondence.

Treasurer, elected annually, has the following duties: collect any money from fundraisers; account for all expenditures in accordance with campus procedures; report to the membership at meetings.

Fundraiser chair, elected annually, has the following duties: Identify opportunities in the community in which Introspect can take part. Additionally, the elected officer shall play a leading role in the coordination and implementation of all fundraising activities.

Social Media Coordinator, elected annually, has the following duties: Maintain the club's various social media outlets (e.g. Facebook, Twitter) by announcing the activities of Introspect within those outlets.

Section 2: Elections/Impeachments:

A. Elections of the officers will take place at the end of the Spring Semester. Announcements of the elections will take place during the Spring Psychology Reception.
B. Newly elected officers will assume their new offices immediately following the end of the Spring Psychology Reception.
C. Introspect officers cannot run for an office they are currently holding.
D. Removal of officers: officers may leave or be removed from office upon their resignation or upon a ¾ vote of members present at a meeting.

ARTICLE IV: EXECUTIVE COMMITTEE Officers of the Introspect Club at Ohio State Newark will also serve the club as the Executive Committee. The Chairs of any standing or ad hoc committee formed by Introspect will also service as members of the Executive Committee.

ARTICLE V: STANDING COMMITTEES Based on the needs of the club, Officers of Introspect will determine the need to establish any additional standing and/or ad hoc committees.

ARTICLE VI: ADVISOR QUALIFICATIONS Advisor for Introspect must be a full-time tenured or tenure-track faculty member in the OSU-N psychology department.

ARTICLE VII: MEETINGS Meeting times will occur during the Autumn, Winter and Spring semesters, with exact times and dates to be determined no later than a week prior to the meeting.

ARTICLE VIII: AMENDING THE CONSTITUTION
A. A proposed amendment to this Constitution shall be presented to the membership at least thirty (30) days prior to its proposed adoption;
B. The text of the proposed amendment shall be printed and sent to all members at least thirty (30) days prior to the consideration;
C. This Constitution shall be amended only by the vote of two-thirds (2/3) of the members voting by secret ballot;
D. Unless otherwise provided, all amendments shall take effect at the beginning of the membership year following their adoption.

ARTICLE IX: METHOD OF DISSOLUTION OF ORGANIZATION In the event of the dissolution of the Introspect Club at Ohio State Newark, and after the payment of all purchase orders and
bills, remaining funds from the fundraising account shall be transferred to the Student Development student fund account.

**ARTICLE VI: REGISTERED OFFICE** The registered office of the organization shall be Founders Hall 118 (Psych Lab).