Minutes
Advisory Board Meeting
The Ohio State University at Newark

Thursday, June 20, 2019 – 9:00 a.m. – 10:30 a.m.
The John Gilbert Reese Center - Executive Board Room (Room 255)

1. **Call to Order**
   Board Chair, Katheryn Lloyd, called the meeting to order at 9:00 a.m. in the Executive Conference Room of The John Gilbert Reese Center.

2. **Approval of Minutes of May 16, 2019 Board Meeting**
   The minutes of the May 16, 2019 Board Meeting were approved as distributed.

3. **Approval of Agenda**
   The agenda was approved as distributed.

4. **Public Comments**
   There were no public comments.

5. **COTC Board Report**
   Rob Montagnese, Chair of the Board for Central Ohio Technical College, provided a report on current programs and events at COTC. Rob stated that COTC President John Berry is working on a reorganization plan that includes moving to a provost model. Most of the positions will be internal appointments but he does plan to conduct a national search for the provost position. Dr. Berry hopes to have the provost in place by January 2020. Rob stated that the COTC board approved the 2019 Negotiated Labor Agreement for the Faculty Union at the May board meeting. Rob also reported that plans are underway for the renovation of the Pataskala COTC campus. Lastly, Rob stated that COTC recently completed a perception audit. Students, staff, faculty, board members and community members participated, and Rob thanked those in the room who helped.

6. **Board Committee Reports**
   - **Finance Committee Report.** David Brillhart, Director of Business and Finance, reported for the Finance Committee. David provided highlights to the year-to-date report ending April 30, 2019 which was distributed prior to the meeting, stating that it is all positive. David indicated that the state subsidy was 83.3% (FY 2019 Percent of Actual to Budget, Page 6). There are no issues with the state of Ohio as far as their overall budget. Student Fees increased by 2.6%, and that may increase slightly before year end. Enrollment is up 4.4% (FTE Totals, Page 7). This has resulted in one-half million dollars over budget in fees. Investment income has increased slightly and is double the amount budgeted. Investments are made through the Treasurer’s Office. Expenditures are at 74.8%, which aligns with expectations. There was a cash-flow concern when the campaign budget for the Alford Center was increased from $5M to $14.4M, due to the timelines of the
pledges being received. Fortunately, there is surplus of approximately $3M which was expected and counted on due to the debt service that was built into the loan. Discussions have already taken place with the Treasurer’s Office about using those funds for the Alford Center. Construction is moving ahead, and there is funding to keep the project moving until the pledges come in. Operating results are very strong for the year and will be used to move into next year’s budget.

Regarding next year’s budget, the 2019-2020 Proposed Budget book was mailed to board members prior to the meeting and David pointed out a few highlights. He thanked Chris Meyer for his service on the Finance Committee, which met and reviewed the budget prior to the meeting. David stated that Ohio State Newark is unique compared to other schools in the state because enrollment has steadily increased in the years following the declines of 2012-2014. The residence halls, the strength of the Newark campus and the proximity to Columbus have all contributed to high enrollment. The budget is conservatively based on a projected leveling out of enrollment, however early indications are that 2019-2020 enrollment may again increase. Capacity continues to be a concern with the growing number of students.

David also referenced the comparative budget (page 4) stating that Ohio State Newark has a 6.3% budget increase for the year. The state subsidy is up 4.8% due to enrollment growth, and student fees are up 6.5%. Investment income has also increased. The budget for expenditures includes a 2.5% pool for increase in compensation for faculty, staff and students. Some positions have been added in Student Life, Advising, and the Recreation Center. A change is being made in Public Safety staffing so that when a security position becomes vacant, it will be replaced with a sworn officer. This will bring the total number of officers on campus to three, which helps support the residence hall. There is also an allotment for the BS in Engineering Technology phase-in. David also stated that the Cost-Share Agreement with COTC is published in its entirety as an appendix to the budget book in order to keep this publicly available. There has been a shift in the cost-share budget due to changing enrollment trends between Ohio State Newark and COTC. Ohio State Newark will pick up an increased percentage of expenses due to its enrollment growth. There have been some savings in benefit costs from the university this year and the Columbus campus service charge has decreased slightly.

David reported that contingencies are built into the 2019-2020 budget. In addition to the Alford Center construction costs, there is also a three-year plan to phase in the building’s operating costs. There is also a compensation contingency built into the budget due to concerns about future Ohio State compensation initiatives. A recent example of the need for this is that Columbus performed a market comparison for Newark advisors which resulted in salary increases for some of those staff members. The contingencies in the budget help to prepare for the unexpected. Dean MacDonald added that such contingencies become necessary when initiatives that are funded by Columbus are often required to be sustained by the units. This was the case with the Career Roadmap market-based pay adjustments that David was referencing for academic advisors. The first year is funded by Columbus but the ongoing cost becomes the responsibility of the colleges or regional campuses. Dean MacDonald also added that projections for next year indicate that enrollment could be up as much as 8%, but June is still too early to predict due to the wide fluctuations.
• **Alford Center for Science and Technology Building Update.** Dean MacDonald reported that plans are moving forward for construction of the new building. Some of the visible activity near the site is a parking lot project, but there has also been testing for groundwater. The groundwater results were good with no adjustments required before putting in the building foundation.

• **Ohio State Sesquicentennial and Roads Scholars Tour Event.** The Roads Scholars Tour event was June 18th at the Newark campus and was also the kickoff for The Ohio State University Sesquicentennial. It was a wonderful event, and Ashley Moore, one of Newark’s Sesquicentennial Scholars, was a speaker along with Provost McPheron, President Drake, Mike Stamatikos and Dean MacDonald. There are ten Sesquicentennial Scholars at the Newark campus and several of them were at the event.

• **New Faculty Joining in the Fall.** There are five new tenure track faculty starting in the fall: Jen Kowalsky, Psychology; Victor Espinosa, Sociology; Cory Brown and Dorian Harrison, Education; and Elizabeth Dillenburg, History. Dean MacDonald remarked that it has been some time since so many have been hired at one time and is needed due to the enrollment increase.

• **BSET Update.** The Bachelor of Science in Engineering Technology degree program has been approved by The Ohio State Board of Trustees and is now awaiting approval by the Ohio Board of Education. If all goes as planned, a coordinator will be hired at the beginning of this year. The person is already in place at the Columbus campus and has been touring the regions to get input from industry representatives. Her name is Kathryn Kelley, and she will be making frequent visits to help prepare the courses. Discussion followed regarding the differences between the COTC Associate Degree in Engineering and the BSET being developed by Ohio State. They are two different career trajectories and are not in competition with one another.

• **Other updates.** Dean MacDonald thanked Chris Meyer for his work on the Finance Committee. There is a vacancy on that committee, and board members are encouraged to volunteer.

7. **Other Business**

Katheryn Lloyd remarked that the composition of the board will be changing, as two board members have completed their three full terms. Katheryn wanted to take a moment to recognize and thank Diane DeLawder for her nine years of service and for her guidance to the Ohio State Newark Advisory Board. Diane thanked the board for the opportunity to serve. Katheryn noted that Mike Cantlin, although unable to attend this meeting, is similarly situated in that he has completed his term. The board recognizes him in his absence and will certainly express gratitude when the opportunity arises to see him in person. The student representative to the board, Chance Nauman, has also completed his one-year term. Katheryn further noted that there is a subcommittee of the board charged with identifying potential candidates to fill those vacancies. The committee has made its recommendations and will be moving forward with assessing these individuals’ interest in serving. The new members will be in place for the September 19, 2019 board meeting. Dean MacDonald presented Katheryn with the commemorative gavel for her service as board chair this past year. Todd Ware will begin his term as Ohio State Newark Advisory Board Chair at the meeting on September 19, 2019.
8. **Next Board meeting – September 19, 2019– 9:00 a.m. – 10:30 a.m.**
   - *Future Meeting Dates for 2019-2020 at 9:00 a.m.*
     - November 21, 2019
     - January 16, 2020
     - March 19, 2020
     - May 21, 2020
     - June 18, 2020

9. **Adjournment**
   There being no further business, the meeting adjourned at 9:42 a.m.

Respectfully submitted by

*Nichole Lenglé*

*Executive Assistant to the Dean and Director*

*The Ohio State University at Newark*