

Transfer Credit Q & A

When you applied for admission, you may have sent an initial transcript listing your in-progress courses. Don't forget to send a final transcript listing all final grades.

Q: I took classes at another institution. How do I get that credit transferred?

A: You must request that a transcript be sent to OSU. You should request that this be sent electronically, if available, for faster processing. Send transcripts electronically to esue-studugt@osu.edu. If a transcript must be mailed, mail to:

The Ohio State University
Undergraduate Admissions
PO Box 182646
Columbus, OH 43218-2646

You cannot hand-deliver a transcript to OSU. Also, transcripts mailed to the Newark campus will not be accepted.

Q: What credit is transferable?

A: Course credit will transfer to Ohio State if the course was taken at a regionally accredited institution, the course was non-remedial, and you received a C- or better. In a few cases, a D or D+ may transfer; download the [Transfer Credit Policy](#) and see page 7 for information.

Q: Do grades transfer?

A: No, grades and GPA from previous institutions do not transfer to Ohio State. However we do keep track of the grades received, designated as "K" grades on the transfer credit report.

Q: What is the difference between Transferability and Applicability?

A: The transfer credit report lists credits that are transferable to Ohio State. Please see an advisor to determine how these transfer credits can be applied to your Ohio State program of study. You may also run a degree audit report to check your progress toward an undergraduate degree by following these [instructions](#).

Q: Can I take coursework at another institution and transfer it to OSU?

You are welcome to take courses at other institutions. It is advisable to discuss this plan with your academic advisor beforehand. You should plan accordingly so you take courses that will apply to your degree – preferably courses with direct equivalents. We recommend that you use **Transferology.com** to explore ahead of time if a course at another institution has a direct equivalent at OSU. Transferology is free, public site. You must create an account, but it is free to do so. Enter the course at the other institution, then Search for Matches. Find The Ohio State University among the list and review how the course will be applied at OSU. Additional questions should be directed to your academic advisor.

Q: How do I understand the type of credit on my Transfer Credit Report?

A: Credit can transfer as direct equivalent, Special, General, Technical, or Deferred. Please refer to https://registrar.osu.edu/transfer_credit/credit_def.asp for more explanation.

Q: What do I do if I received General Credit (G000.xx)?

A: General credit is awarded when there may be an equivalent course at Ohio State, but the Transfer Credit Center is unable to make that determination. It is **your responsibility** to have your coursework further evaluated by the appropriate academic department to determine if a direct course equivalency is available. Here are your next steps:

1. Create an email to send to each department of the courses you want evaluated. The subject line should be "Transfer Credit Evaluation."
2. Attach your Transfer Credit Report to each of those emails. (https://registrar.osu.edu/transfer_credit/credit_def.asp has a link with instructions for running your Transfer Credit Report)
3. You'll also attach a copy of the relevant syllabus to each email.
4. Address the email to the designated contact person in each department. Use this link to identify the correct person. https://registrar.osu.edu/transfer_credit/tcc_list.asp. Certain departments have an online form instead, and those are also listed at the same link.
5. Below is a sample email draft you can send, or you can create your own.

Hello (Transfer Coordinator),

I am attaching my course syllabus for (course) taken at (institution), and my transfer credit report to be evaluated by your department. Thank you for your time.

Sincerely, (your full name & OSU name.#)

Save this email for your records. Allow three (3) weeks for a response. Let your advisor know if you do not receive a response from the specific department.

Q: What do I do if I received Special Credit (S000.xx)?

A: If you received Special Credit for a course, discuss this credit with your advisor. It may be able to apply for certain requirements, but this must be determined on a case-by-case basis.

Q: What do I do if I received Deferred Credit (D000.xx)?

A: Deferred credit is designated when the transfer credit evaluator cannot determine if this course work is acceptable as undergraduate credit. It is not included in the total hours awarded, nor is it added to your Ohio State record until a transfer credit coordinator further evaluates the course(s) to determine whether or not credit can be awarded. Please follow the steps listed above under General credit to request further evaluation of this coursework.