

Constitution:

Article I: Name, Purpose, and Non-Discrimination Policy

Section 1: Name:

The name of this organization shall be: History Club of the Newark Campus

Section 2: Purpose:

This organization's purpose is to engage in the study of and to foster the understanding of history.

Section 3: Non-Discrimination Policy:

This organization and its members shall not discriminate against any individual(s) for reasons of race, color, creed, religion, sexual orientation, national origin, gender, age, physical and mental handicap, or veteran status.

Article II: Membership: Qualifications and categories

Section 1: Membership qualifications: Any student currently enrolled at The Ohio State University at Newark or at Central Ohio Technical College is permitted to join. Interested members of the community or graduated students may also participate.

Section 2: Voting and non-voting members: Only students currently enrolled in either The Ohio State University at Newark or at Central Ohio Technical College will have the right to vote on club issues. All other members will have the opportunity to voice any concerns before a vote takes place but will not have the right to vote.

Section 3: Membership dues: No membership dues will exist.

Section 4: All club expenses shall be paid through fundraising activities or from club members' own pockets. All club expenses above twenty dollars must be approved by a majority vote of club members. Money earned from fundraising will be utilized to offset the costs of fieldtrips and other club activities.

Article III: Organization leadership, terms of office, duties:

Section 1: Elections: All elections will be conducted by secret ballot. The candidate receiving the majority of votes will assume office.

Section 2: President: The President will be elected by voting members to a single two-quarter term. The President must be a voting member. A person can serve more than one term in the same position but can never serve two terms in a row. Elections will always be held in Autumn and Spring Quarters with an exception being made for the first

election in the organization's history, which will take place in Winter Quarter 2004. The person elected as President in this election will serve only Winter Quarter 2004. The President will try to attend as many Student Government meetings as possible. The President must attend all Presidents' Council Meetings. The President shall be responsible for checking the organization's mailbox. The President will schedule meeting rooms with Facilities and report meeting locations to both the advisor and club members. The President shall direct all meetings.

Section 3: Vice-President: The Vice-President will be elected by voting members to a single two-quarter term. The Vice-President must be a voting member. A person can serve more than one term in the same position but can never serve two terms in a row. Elections will always be held in Autumn and Spring Quarters with an exception being made for the first election in the organization's history, which will take place in Winter Quarter 2004. The person elected as Vice-President in this election will serve only Winter Quarter 2004. The Vice-President serves as President in the event that the President cannot attend club meetings or if the President resigns her/his position.

Section 4: Treasurer: The Treasurer will be elected by voting members to a single two-quarter term. The Treasurer must be a voting member. A person can serve more than one term in the same position but can never serve two terms in a row. Elections will always be held in Autumn and Spring Quarters with an exception being made for the first election in the organization's history, which will take place in Winter Quarter 2004. The person elected as Treasurer in this election will serve only Winter Quarter 2004. At each club meeting, the Treasurer will be responsible for providing club members with an accurate report of finances. The Treasurer will also be responsible for requesting additional funds from the Student Government.

Section 5: Secretary: The Secretary will be elected by voting members to a single two-quarter term. The Secretary must be a voting member. A person can serve more than one term in the same position but can never serve two terms in a row. Elections will always be held in Autumn and Spring Quarters with an exception being made for the first election in the organization's history, which will take place in Winter Quarter 2004. The person elected as Secretary in this election will serve only Winter Quarter 2004. The Secretary will be responsible for taking notes of all meetings and also for taking attendance.

Article IV: Executive Committee:

Between meetings, the President, Vice-President, Treasurer, and Secretary will handle any business that arises in consultation with the faculty adviser. Expenditure of funds above twenty dollars must be presented to the club membership for approval.

Article V: Standing Committees:

Section 1: Fieldtrip Committee:

This committee will include at least three members of the organization. At least two of the members must have voting rights. This committee will be responsible for identifying sites for the club to visit, places to stay on overnight trips, potential restaurants for the members to eat at on trips, travel requirements, and for estimating costs of the trips for club members.

Section 2: Fundraising Committee:

This committee will include at least three members of the organization. At least two of the members must have voting rights. This committee will be responsible for identifying potential fundraising activities and will take the lead in organizing such events.

Article VI: Adviser:

The organization's faculty adviser will be a full-time member of The Ohio State University at Newark's History Department. The History Department will appoint a faculty member to serve as adviser. The adviser will attend all club meetings, will travel on all approved club outings or will arrange for other faculty to fill in in case of her/his absence, and will serve in an advisory capacity at club meetings. The faculty adviser will not have the power to vote. The faculty adviser must approve all club expenditures, but the faculty adviser will not take any club funds to pay for her/his expenses on trips.

Article VII: Meetings and their frequency:

Three or four per quarter other than during Summer Quarter. During Summer Quarter, all club business shall be handled by the Executive Committee unless it is determined that a club meeting is necessary by a majority of Executive Committee members.

Article VIII: Amending the Constitution:

Any member may propose a constitutional amendment. Every effort should be made to provide all club members and the adviser with a paper copy of the amendment before the meeting that the amendment is proposed. Once introduced, club members will have an opportunity to debate the merits of the amendment at two meetings, the one where the amendment was originally introduced and one subsequent meeting. A vote, by secret ballot, on the amendment will occur at the second meeting after it was introduced. While any member can propose an amendment, only voting members will have the right to vote on the amendment. Two-thirds of voting members present at the second meeting, assuming that more than fifty percent of voting members within the club are present, must vote in favor of the amendment for it to be approved.

Article IX: By-Laws:

Voting members, by secret ballot in a regular or special meeting, shall have the power to adopt and amend by-laws for the proper governance of the organization. For passage, at

least fifty percent of voting members must participate in the vote and at least fifty percent of the members who do vote must vote in favor of the by-law.

Article X: Dissolution of the organization:

The organization shall cease to exist if club membership ever becomes fewer than four people. Any funds provided by the Student Government that the organization has not spent shall revert to the Student Government. Any funds remaining from fundraising shall revert to The Ohio State University History Department's account.

By-laws:

1. Club members will only receive financial assistance for fieldtrips if they meet all of the following conditions:
 1. Have actively participated in at least fifty percent of club fundraising activities.
 2. Have attended at least seventy percent of club meetings or have reported reasons for absences within twenty-four hours after a meeting has taken place to either the President or to the Secretary.
2. No children—anyone under the age of seventeen—will be permitted to participate on fieldtrips
3. Spouses or significant others of club members may participate on fieldtrips but will not be entitled to any financial assistance from the organization.
4. Non-voting members can receive financial assistance if they meet all other requirements listed in By-law 1.