

**Minutes**  
**Board Meeting**  
**The Ohio State University at Newark**

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June 18, 2015 -- 8:30 a.m.

The John Gilbert Reese Center, Executive Conference Room (Room 255)

**1. Call to Order**

Board Chair, Michael Cantlin, called the meeting to order at 8:30 a.m. in the Executive Conference Room of The John Gilbert Reese Center.

**2. Approval of May 21, 2015, Board Meeting Minutes**

The minutes of the May 21, 2015, Board meeting minutes were approved as distributed.

**3. Approval of the Agenda**

The meeting agenda was approved as distributed.

**4. Public Comments**

Michael Cantlin, Board Chair, invited public comments. No public comments were made.

**5. Board Committee Report**

- *Academic Affairs and Student Life Committee.* On behalf of the Academic Affairs and Student Life Committee, Holly Mason, Director of Student Life, provided an overview of the highlights of student activities that took place during the late Spring 2015 semester, and several areas of focus for the Fall 2015 semester. She noted that staff in the Office of Student Life are participating in training at the Columbus campus on Title IX issues related to gender-based harassment and sexual assaults on campus. Starting next year, The Ohio State University will require all new students to undergo training on sexual misconduct and relationship violence at least three times – at their orientation sessions, as part of the First Year Experience program, and again in their Second Year Experience program. Students will be informed of their rights and responsibilities and also informed of the university resources that are available to them. She also noted that staff in the Office of Student Life held a retreat this week reviewing policies and procedures in their areas. They also focused on identifying opportunities for student engagement with the community and region.

- ***Finance Committee.*** Christopher Meyer, Board representative to the Finance Committee, yielded the floor to David Brillhart, Senior Fiscal Officer, for the Budget Report for fiscal year 2016 (see agenda item number 7, below).
  
- ***Executive Committee of the Board.***
  - ***Provost’s Reappointment of Board Members.*** Michael Cantlin, Board Chair, announced the reappointment of three Board members and the student representative to the Board. On the recommendation of Dean Bill MacDonald, Provost Joseph Steinmetz reappointed Katheryn Lloyd, Christopher Meyer, and Sharad Thakkar for an additional three-year term (July 1, 2015 - June 30, 2018); and appointed Wyatt Bowman, student representative to the Board, for an additional one-year term (July 1, 2015 – June 30, 2016).
  
  - ***Election of Board Officers for 2015-2016.*** Chair Cantlin presided over the election of the new Board officers for the 2015-2016 academic year. Christopher Meyer was elected to serve as Board Chair; Marcia Downes was elected to serve as Vice Chair of the Board; and Sharad Thakkar was elected to serve as Board Secretary. In his concluding remarks, Chair Cantlin presented an overview of current terms of appointment for Board members and noted the importance of implementing a continuity plan related to Board membership and leadership (see Appendix II, attached, “The Ohio State University at Newark Board Transition Plan – 5 years”).
  
  - ***Conflict of Interest Disclosure.*** Chair Cantlin also announced that Board members must self-report disclosure of any conflicts of interest while serving as Board members of The Ohio State University at Newark by August 1, 2015 according to the Board By-laws. Disclosures should be made directly to Provost Joseph Steinmetz.
  
  - ***Establishment of Board Enrollment Committee.*** On the recommendation of Dean MacDonald, Chair Cantlin established a new Committee of the Board – the Enrollment Committee. Diane DeLawder was appointed to serve as the Board representative of this Committee, and Diane Kanney, Director of Enrollment, will serve as the campus’ lead staff member to the Board Enrollment Committee. It was noted that the Committee’s charge is to address enrollment concerns and identify strategies related to enrollment at Ohio State Newark. (See Appendix I “Enrollment Committee” for charge to the Enrollment Committee.)

## 6. Chair of Faculty Assembly Report

Dean MacDonald introduced the new Chair of Faculty Assembly, Dr. Donald Yau, Associate Professor of Mathematics and welcomed him as the Faculty Assembly's new representative to the Board. Dr. Yau reported that a Faculty Forum was held this semester and that faculty are currently undertaking a review of the specific recommendations that were identified at the Forum with the goal of identifying implementation goals and strategies for the 2015-2016 academic year.

## 7. New Business

- ***Fiscal Year 2016 Budget.*** David Brillhart, Senior Fiscal Officer reported that the state budget has not yet been approved; but also noted that the Senate version calls for a tuition freeze for both years of the next biennial budget. The good news, however, is that the Senate added funds for higher education. Full legislative approval of the state budget must be made by June 30, 2015, following conference committee to reconcile the House and Senate versions. He reported that Ohio State Newark has prepared a conservative budget that holds tuition and fees at last year's levels; recognizes that enrollment is anticipated to be slightly down in the Fall of 2015 in comparison to last year; and that state subsidy is projected to be approximately 5 % lower than last year. In addition, a new funding formula has been established by the Columbus campus for the regional campuses. He also noted that we anticipate a 2% compensation increase according to the policy of the Columbus campus. With regard to the fiscal year 2016 budget that is prepared for Ohio State Newark, he noted that the budget maintains a healthy capital budget in order to maintain technology and facility costs, and also noted that significant operating budget reductions were made under Dean MacDonald's leadership in order to balance the budget going forward in to the new fiscal year. He noted that Dean MacDonald has taken a highly proactive position in dealing with tight budgetary restraints and noted that the actions taken will serve the Newark campus well going forward.

## 8. Dean's/ Director's Report

- ***Residence Hall Project.*** Dean Bill MacDonald reported that the Provost's Office has approved the construction of a new residence hall at the Newark campus that will accommodate 120 additional students, pending Board of Trustees approval at the August, 2015, Board meeting in Columbus. He noted that once the project is approved by the Board of Trustees, the bid process will begin for an architectural firm to begin the design for the new residence hall. Dean MacDonald noted that the new residence hall will just meet existing student demand for on-campus housing, not growth in student enrollment and demand. Dean MacDonald noted that Vice Provost

Jennifer Cowley acknowledged the potential for enrollment growth and Newark's need for additional residence halls and promoted this project in Columbus on Newark's behalf.

- ***STEM Building Planning.*** Dean Bill MacDonald noted that in the spring of 2014, the Newark campus sought capital funding for a new STEM building but that these efforts were not successful with the Ohio legislature. He noted that students at Ohio State Newark are able to complete their first two years of study on the Newark campus before transferring to Columbus, and that in the long term, there is potential for the ability to complete the full engineering degree here on the Newark campus. Dean MacDonald noted that STEM classroom and laboratory space is needed on the Newark campus, and in 2014 we initially developed a design for a three-story building at the cost of \$21 million. However, when we went to the legislature to request funds, we revised the project to include a two-story building at the cost of \$18 million. The design work for a new STEM building has been completed. At this time, we are reviewing the project prior to the next round of capital allocations and a decision will be made regarding whether or not we move forward with funding requests for this project at this time.

## **9. Presentation of Gavel to Outgoing Board Chair – Michael Cantlin.**

Dean Bill MacDonald presented an engraved gavel to Chair Michael Cantlin and expressed appreciation for his leadership and service to the Newark campus Board and to the university community.

## **10. Announcements**

- *Next Board Meeting* – September 24, 2015, 8:30 a.m., Reese Center Board Room
- *Independence Day Celebration, Newark Campus* – July 3, 2015
- *Pelotonia – Team Buckeye – Rolling for a Cure* – August 7 - 9, 2015

## **11. Adjournment**

There being no further business, the meeting was adjourned.

*Respectfully submitted by*  
*Sandra A. MacNevin*  
*Executive Assistant to the Dean and Director*  
*The Ohio State University at Newark*