

REVISED
Minutes
Board Meeting
The Ohio State University at Newark

May 19, 2016 -- 8:30 a.m. – 10:30 a.m.

The John Gilbert Reese Center, Executive Conference Room (Room 255)

1. Call to Order

Board Chair, Christopher Meyer, called the meeting to order at 8:30 a.m. in the Executive Conference Room of The John Gilbert Reese Center.

2. Approval of the March 17, 2016, Board Meeting Minutes

The minutes of the March 17, 2016, Board meeting were approved as distributed.

3. Approval of the Agenda

The meeting agenda was approved as distributed.

4. Public Comments

Christopher Meyer, Board Chair, invited public comments. No public comments were presented.

5. COTC Board Report

John Hinderer, Chair of the COTC Board of Trustees, reported that last month, in April, two COTC students were recognized at the Ohio Statehouse during an All-Ohio Academic Team Luncheon and that both of the students were awarded a scholarship. He also reported on the 4th annual Egg Drop event held by COTC on the Newark campus in April, with 400 high school juniors and seniors in attendance. This annual competition is an event designed to promote the College's Engineering Technology program, with students invited to campus to showcase their innovative designs to protect an egg which is dropped from a second story height. Students are given a campus tour, provided with lunch, and scholarships are awarded to the winning entries. This annual event has become a friendly competition among area high schools and is a great recruitment event for the College. Mr. Hinderer also reported COTC held its spring Commencement on May 6th, graduating approximately 225 students. As part of COTC's 45th anniversary this year, it was noted that these graduates join the ranks of over 12,000 COTC alumni since the College's first Commencement ceremony which was held on June 8th, 1973.

6. Vice Provost for the Regional Campuses – Report

Vice Provost for the Regional Campuses, Dr. Jennifer Cowley, reported on the new Teaching and Learning Institute that was recently launched as a new initiative by

President Michael Drake. She noted that the new Institute will receive a \$10 million endowment from a university agreement with Nike. The goal of the new Institute is to provide professional development for faculty at the Columbus campus, as well as at the regional campuses. It is envisioned that a mentoring program and other professional development programs for faculty will be developed. She noted that a search is underway to recruit a director for the Institute.

She also reported that President Drake has pledged to save \$100 million in efficiency savings at the university over five years. The administration is currently working with the colleges and campuses to identify savings and efficiencies, with a target goal this year of up to 5 percent. She noted that the savings identified will be reinvested into academic resources and student cost savings. The exact details of the initiative are being worked out with the President, Provost, Senior Management Council, Council of Deans, Senate and other constituents of the university. Dean Bill MacDonald noted that he will be establishing an Efficiency Committee on the Newark campus to discuss possible efficiency savings and reinvestment strategies to meet our target goals when they are identified. He noted that the start date of the efficiency savings is retroactive to July 1, 2015, and that the Newark campus budgeted for these savings, so we are in good standing with savings currently at \$245,000. The target savings amount may be higher, but this amount is what we estimated for the Newark campus. He noted that the Council of Deans will meet again in June of this year to continue planning for the efficiencies and savings initiative and that the University's Board of Trustees will discuss the matter at the September 2016 meeting of the Board. Dean MacDonald has expressed his recommendation to the Provost that the efficiency funds that are saved be reinvested/reallocated at the unit level (college and campus level). Discussion will continue with the Provost and deans.

7. Faculty Assembly Report

Dr. Donald Yau, Chair of Faculty Assembly, noted that his academic year appointment as Chair of Faculty Assembly is coming to an end on June 1, 2016, and that this would be his last meeting with the Board as Chair of Faculty Assembly. He reported that the campus's Diversity and Inclusion Advisory Committee met in April and that there was discussion regarding the goal of enhancing diversity in the artwork on campus – both externally and inside campus buildings. Dean MacDonald noted that gifts of art to the campus are reviewed by the Office of Development for both Ohio State Newark and COTC and that enhancing the diversity of the campus's art holdings is an important priority for the campus.

8. Board Committee Reports

- ***Nominating Committee.*** Board Chair, Christopher Meyer, reported that Rick Platt will not seek reappointment when his Board appointment expires on June 30, 2016. He noted that the process is underway to review possible Board member nominees.
- ***Finance Committee.*** Michael Cantlin, Chair of the Finance Committee of the Board, reported that the Committee met with David Brillhart, Senior Fiscal Officer at Ohio State Newark, to review the 2016-17 fiscal year budget (FY 2017) and the planning assumptions that determined the projected revenues and expenditures; including the \$245,000 savings identified as part of the university's efficiency initiative. He invited David Brillhart to present an overview of the FY 2017 budget to the Board.

Mr. Brillhart presented Board members with the FY 2017 budget book for Ohio State Newark that details the revenues and expenditures for the total \$23.3 million budget for next year. He reported that for next year we are projecting a 2.8 % enrollment increase over the current year and a 5.92 % increase over the previous year. He noted that there will be no tuition increase, as mandated by the state; and that we have budgeted conservatively as we are still waiting for estimates on our allocation of the State Share of Instruction (SSI) that is distributed by the Columbus campus. He also noted that we have not yet received compensation guidance from the Columbus campus, and have budgeted a 3 % salary increase across all employee categories, although the compensation increase may be less than this amount. He also noted that the campus has set aside \$245,000 this year for the university's efficiency initiative. Mr. Brillhart reported that a proposal has been developed for the possible implementation of a security and maintenance fee for Ohio State Newark and COTC that would begin in the spring 2017 semester. The \$16 fee per semester would apply to students taking four credit hours or more and would support infrastructure improvements on campus, including parking lots, sidewalks, lighting and other projects. The fee has been approved by the Board of COTC, contingent on the approval of The Ohio State University Board.

Chair of the Board, Christopher Meyer, inquired as to the \$400,000 surplus from FY 16 that had been earmarked as one-time funding for possible allocation to reduce student costs. Dean MacDonald noted that we are holding these funds in reserve until after we have completed the strategic planning process. Our earlier plans to allocate these funds as retention scholarships/grants to returning students has been placed on hold for now, given the development of President Drake's new Affordability Grants and their availability for allocation to students at the regional campuses.

Vice Chair of the Board, Marcia Downes, inquired as to the impact on the campus of the new overtime pay rules that will be implemented this fall according to changes to the federal government's Fair Labor Standards Act (FLSA). Dr. Jackie Parrill, Director of Human Resources, responded that the Newark campus's administration has met with all the managers on campus whose employees may be impacted by the rule changes and that approximately 20-25 employees may be impacted by the rules changes, resulting in an additional cost to the Ohio State Newark campus of approximately \$56,000 as the new FLSA rules are implemented.

Mr. Brillhart also reported on the state Capital Budget this year which included \$2.1 million for Ohio State Newark and \$2.1 million for COTC for a total of \$4.2 million for the Newark campus. He noted that this funding has been allocated by the state to fund five-to-six infrastructure projects. He noted that new construction on college and university campuses continues to be discouraged at the state level.

Vice Chair of the Board, Marcia Downes, expressed her appreciation to David Brillhart for the quality of his work with regard to budget development every year at Ohio State Newark.

9. Dean's/ Director's Report

Dean Bill MacDonald reported that the Graduation Celebration for Ohio State Newark was held on April 25th and recognized approximately 400 students who completed all or the majority of their degrees at The Ohio State University at Newark. The celebration ceremony recognized 3 master's degree candidates, 118 bachelor's degree candidates, and 306 associate degree candidates. Families, friends, faculty, staff, administrators and Board members attended the celebratory event, with a keynote speaker from the Columbus campus, Vice Provost Susan Williams.

Dean MacDonald also announced that *The Works* was awarded The Ohio State University's annual "Excellence in Community Partnership Award" at a special luncheon and awards ceremony on May 3rd on the Columbus campus. He congratulated Marcia Downes, Director of *The Works* and noted that *The Works* received this recognition from Ohio State for its partnerships with Ohio State Newark over the last ten years that benefit the community and promote science education. Dean MacDonald noted that Ohio State Newark looks forward to many more years of active and innovative partnerships with *The Works* and other key partners in our community.

Dean MacDonald reported that an Ohio State Newark student was recently selected as Assistant Drum Major for The Ohio State University Marching Band. Ohio State

Newark student, Konner Barr, a freshman communication major at the Newark campus, was selected as assistant drum major for the 2016-2017 season. Congratulations to Konner on his achievement.

Dean MacDonald also reported to the Board that discussions are underway among Ohio State University Newark, *The Works*, and Denison University for a possible joint partnership that would build a planetarium downtown at *The Works*. The goal of this initiative would be to excite school children in our community about science and increase the STEM pipeline in our community. He noted that we are in the exploratory phase of these discussions, and that he would be meeting with faculty and others from Denison University next week to continue to explore this potential partnership. Vice Chair, Marcia Downes, announced that *The Works*' staff will be conducting focus groups with parents and children in the community to assess interest and needs in relation to the possible planetarium initiative.

Dean MacDonald also reported that Ohio State Newark will be partnering with Denison University to lease space in downtown Newark, possibly next year (depending on completion of space renovation by owner), for business students who are interested in exploring entrepreneurial activities, including the possibility of a business incubator. In addition, a faculty member from the Columbus campus is exploring the possibility of developing a Marketing course for Ohio State students that would focus on a marketing project involving one or more of our downtown Newark businesses.

Dean MacDonald concluded his remarks by reporting briefly on the new residence hall project, noting that we are on track to open the new residence hall for students attending Ohio State Newark in August of 2017. The new residence hall includes a four-story facility with 120 student beds, 3 rooms for residence hall staff, and event space on the first floor that will accommodate 300 students. The total project is estimated to cost \$12.9 million. Dean MacDonald noted that the Newark administrative team has been attending schematic design sessions regularly in Columbus and he shared a PowerPoint presentation with the Board that showed images of the site, proposed building façade and materials, as well as illustrations of future expansion options for the campus. He also noted that we are seeking a minimum of silver-level LEED status for the building.

10. Adjournment

There being no further business, the meeting was adjourned at 10:30 a.m.

*Respectfully submitted by Sandra A. MacNevin
Executive Assistant to the Dean and Director
The Ohio State University at Newark*