



Minutes
Advisory Board Meeting
The Ohio State University at Newark

Thursday, May 19, 2022 – 9:00 a.m. – 10:30 a.m.
Reese 255

1. Call to Order

Board Chair Talya Greathouse called the meeting to order at 9:00 a.m. in the Executive Conference Room of the John Gilbert Reese Center.

2. Approval of Minutes of March 17, 2022 Board Meeting

The minutes of the May 17, 2022, board meeting were approved as distributed.

3. Approval of Agenda

The agenda was approved as distributed.

4. Public Comments

There were no public comments.

5. Central Ohio Technical College (COTC) Board Report

Rob Montagnese, Chair of the COTC Board, reported that the college wrapped up its 50th anniversary celebration with a big Gala Celebration on April 9 with over 300 people in attendance. The college presented a total of eight *Legends of Loyalty* awards for dedication & commitment to the college to various employees and board members and to Park National Bank. Two additional members were inducted to the 1971 *Legacy Society* to recognize their planned gifts to COTC in their estate plan. Jeff Cox asked about COTC's enrollment. Currently, enrollment is at 2,700, which is a drop since before the pandemic. COTC hopes to increase enrollment to 3,200 within the next few years and is hopeful that the introduction of Intel to the community will help.

6. Faculty Assembly Report

Niles Johnson, faculty assembly chair, gave an overview on activities Newark faculty are engaged in. The Faculty Assembly is currently reviewing how teaching is evaluated to make sure it is up to best practices and matches current research. At the most recent Faculty Assembly meeting the task force made the first of its recommendations, which is to change how peer evaluations are done. More from the task force can be expected in the future. Niles also talked about the end of term activities for faculty including grades, graduation details, and applying lessons learned from the previous semester. Over the summer, faculty are preparing promotion and tenure evaluation packets and leading small groups of students in research projects. Niles also announced that new officer elections took place in April and this would be his last time reporting to the advisory board. Melissa Buelow has been elected

the new Faculty Assembly Chair. Dr. Buelow is a professor of psychology and will report at the next meeting.

7. Board committee reports

- **Student Life Committee.** Holly Mason was absent but submitted a report after the meeting, which provided these updates:
 - **Career Development:** Derek Thatcher has resigned as Manager of Career Development and a search for his replacement is currently underway. A search for a Program Assistant will also begin soon. This position will help in developing relations with community partners and employers and provide opportunities to students for internships, network and employment. The annual career fair attracted over 75 employers hosting informational tables. Area employers are asking career services to post open positions and seeking connections with Newark campus students.
 - **Counseling Services:** Anxiety, depression and trauma related concerns are the top diagnoses among students. This year, drop-in counseling hours are being provided along with several new programs, such as Relaxation Stations. New ideas are being developed for the upcoming academic year, including a weekly skills group that will use DBT (dialectical behavioral therapy).
 - **Disability Services:** Stephanie Rowland has recently onboarded as the Manager of Disability Services following the retirement of Connie Zang. Stephanie has spent several years working in Disability Services at Bowling Green, Ohio State and most recently at Ohio Wesleyan. Tyde Flowers has joined the College2Career program through the Opportunities for Ohioans with Disabilities position. Tyde will work with students with disabilities to develop skills and connections for future career opportunities.
 - **Multicultural Affairs** – This spring the Diversity Through Artistry program resumed in which Legend Elementary 3rd grade students learn aspects of diversity and inclusion through art. The Student Engagement Team (SET), which began during the remote working time of COVID, continued to provide ongoing programming often focusing on current issues. Multicultural Affairs recently opened the MCA Commons, which is a safe gathering space for students, faculty and staff with the focus of sharing and learning about different cultures. Lastly, the annual programs celebrating Black History Month and CIRC (Community Intercultural Relations Conference) also resumed after pausing during the pandemic.
 - **Recreational Sports:** The search for a Program Assistant is almost complete, and this position has transitioned from a 10-month position to a full-year. This enables planning for the coming year and for assistance with the new student orientation program. New virtual programming has been added, and in-person intramural programs are resuming.

- **Student Involvement:** Annie Maxwell joined the team as the new Coordinator for Student Involvement and has been reengaging students on the Campus Activities Board. The American Sign Language organization raised funds for scholarships, providing an opportunity for deaf and hard of hearing children to attend a week-long camp through the Deaf Services Center.
 - **Campus Housing** – The Housing Coordinator position has been filled. Shantrice Bradley will be joining us from Ashland University where she served as a Resident Director and worked with student programming.
- **Enrollment Committee Report.** Diane Kanney, director of enrollment, reported that enrollment continues to track behind. The other regional campuses are experiencing the same drop in numbers. Columbus is not seeing so much of a drop because it is more competitive for students to get in. Diane noted that it has even been challenging to give away scholarships. She encouraged board members to mention scholarship opportunities of up to \$5,500 to students they may interact with in the community or friends, neighbors, and family members. The Ohio Means Scholars is also looking for candidates for \$10,000 scholarship opportunities. There are many spaces available in the First Generation Learning Communities. Ohio State Newark is also looking to hire student employees and asked board members to network on its behalf. These opportunities will be flexible with students' academic schedules.

Diane's team is working hard on making changes in how they recruit students and explain scholarships and will continue making changes and looking for new ideas. Students who are interested in scholarships or employment can contact Diane by email: Kanney.24@osu.edu. Diane also mentioned that there are some new people in leadership roles at the Columbus campus who are coming from the regional campuses and have a regional campus background and perspective. She thinks that will help our students get the best chance at opportunities and smooth campus change experiences. Dean/Director Bill MacDonald added that Newark campus has a great ally in The Works because it allows students to experience STEM topics at a younger age who will hopefully be future BSET candidates. Discussion followed regarding future opportunities brought about by the Intel commitment to create a chip manufacturing campus in New Albany. Diane mentioned that she will also re-launch the summer camps for middle schoolers in summer 2023.

- **Finance Committee report.** David Brillhart, Senior Fiscal Officer, referenced the budget book for the fiscal year beginning July 1, 2022 and ending June 30, 2023 which was distributed prior to the meeting. He reported that revenue is driven by enrollment and state subsidy. He reminded board members about the tuition guarantee, which means that a student's tuition and fees at their freshman year is frozen for four years. Tuition will increase approximately 4% for the new students starting in the fall. State subsidy is expected to increase based on the formula which uses historic data to compute subsidy. Expenditures have been conservative. Because

of these factors and the contingency that has been built up, the budget aligns with expectations. There will not be the surpluses that were seen in previous years, but they will still be there, just down somewhat. Part of the conservative nature to the budgeting is to plan for all employee positions to be filled for the entire year, which does not happen, so there will still be some surplus.

David pointed out that the full cost-share agreement with COTC is included in the budget book. The number of new online courses resulting from the pandemic has driven a shift in cost-share due to changing enrollment trends between Ohio State Newark and COTC. This will be analyzed and addressed over the summer. The efficiencies of the cost share formula continue to benefit both schools. The conservative nature of past years, with so much enrollment growth, will sustain Ohio State Newark as we get through the current downtrend. The BSET program is fully embedded in the budget and came at a great time because of the Intel discussions.

8. Dean's/Director's Report

- ***Provost's Retreat.*** Dean/Director Bill MacDonald mentioned that, in keeping with the DEI theme for the year, the provost had a retreat over the weekend called the Provost's Inclusion Institute. Brianna Johnson will go through the program in July along with the other DEI officers. Bill said that the program was unique because, unlike other provost's retreats in the past, this was the first one focused strongly on a specific topic for that length of time. He said that more talk of the institute will come as the university implements changes. The provost is reorganizing the Office of Academic Affairs. Where in the past the positions overseeing strategic enrollment management and undergraduate education were separate, there will now be a Senior Vice Provost for Student Excellence. That position has been filled by Charlene Gilbert, who had previously held the appointment of Dean and Director at the Lima Regional Campus. She will oversee the positions of Vice Provost/Dean of Undergraduate Education and the Vice Provost for Strategic Enrollment Management. The position for Vice Provost and Dean for Undergraduate Education will be filled by Norman Jones, who has been serving as Dean/Director for the Mansfield campus. Having these roles filled by individuals with extensive regional campus leadership experience will affect positive change as they advocate for the all the regional campuses. This area of leadership will impact decisions regarding **implementation of the Buckeye Opportunity Grant**. This is the program that regional campus students are not eligible for in their first semester but the students at Columbus campus are. It has not been announced that it will be implemented for Autumn 2022, but there is reason to be hopeful that it will be with Charlene and Norman advocating for the regional campuses. That is the only update on the program that Bill has for now but is hoping to be able to give a positive update in the fall.
- ***Founders Hall Renovation.*** Brian Boehmer, Director of Facilities, gave an update on the renovation of the future Louella Hodges Reese Hall. Brian reported that design work began in October and the schematic design phase is now wrapping up. For more details

about the design schedule, Brian encouraged board members to refer to the copy of the presentation which was distributed prior to the meeting. Over the past several weeks, Robertson Construction (construction manager), and The Collaborative (architect) have been working on their own separate estimates for schematic design phase and construction. Those two estimates are currently being reconciled, and then the entire team will meet to discuss the results. If the estimate is within budget, the project will move on to the design development phase by the end of May. This will run through November 2022. If it is not within budget, the proposed design and scope will need to be revisited. The current construction market nationally is not favorable in terms of costs due to labor shortages and supply chain issues. These conditions are particularly challenging in Ohio because of the increased demand caused by the Intel construction. The design and construction teams are working on ideas to expedite procurement of some of the mechanical equipment. Any workaround would have to be approved by Ohio State's Board of Trustees.

Plans are underway for moving everyone out of Founders this summer. Preparations such as installing wireless service and signage are being made for the temporary office space at the old State Farm Building, which is now owned by Newark City Schools (NCS) at 1440 Granville Road. Facilities is working with OSU surplus on the removal of any remaining furniture that is left in the building. Demolition will commence around the first of the year. Construction is expected to take approximately 68 weeks. Post-construction work will take place in the spring of 2024 and people can start moving into the new Hodges Hall that summer. Ohio State Newark has a 2-year lease with NCS. If the project is delayed, NCS would extend the lease for up to a year. The topic of transportation was discussed, especially as it relates to accessibility for persons with disabilities getting back and forth to classes. Some type of shuttle service will be provided but no details have been worked out yet. Alexa asked if future plans include naturalization of landscaping, and Brian affirmed that specific plans are being drawn for outdoor areas around the Alford Center, and future plans will include natural spaces as part of the design. Bill added that there is a group doing a feasibility study for solar power.

- ***OPEEP.*** Bill reported that the Ohio Prison Education Exchange Program (OPEEP) which Dr. Tiyi Morris talked about when she was a guest at a previous board meeting may receive some central funding. There are many details to work out, but Dr. Morris and Dr. Mary Thomas have done great work which has attracted the attention of the provost. Bill may have more to share over the course of the next academic year.
- ***Purchase of the house across from Londondale Parkway.*** Bill reported that Ohio State Newark has purchased the house across from Londondale on Country Club Drive. Preliminary plans are underway to remove the house, and a regional legislator is pursuing Federal funding to create a new entrance to the campus with additional parking. The plan for that property must receive final approval from the State Controller's Office.

- ***Future meeting pattern.*** Bill and Dr. Greathouse had a conversation about changing the frequency of advisory board meetings to quarterly. The September meeting is too early to report official enrollment, retention rates, and graduation rates. Since the academic year does not run through summer, they would not be exactly one-fourth of the calendar year. The proposed meeting schedule would still be the third Thursday of the month at 9am, but the months would change to **October, January, March and May**. Receiving no opposition, Dr. Greathouse confirmed the new meeting pattern.

9. New Business

- ***Interest in advisory board retreat in June.*** Dr. Greathouse proposed having another advisory board retreat in June like last year. All board members indicated interest, and Dr. Greathouse confirmed that a date and location will be selected soon.
- ***Resolution in honor of exiting board member.*** Dr. Greathouse presented a resolution with gratitude to Kathryn Stuart, student representative to the board of The Ohio State University at Newark, for her commitment to the campus and the university.

10. Next Board meeting – October 20, 2022 – 9:00 a.m. – 10:30 a.m.

2022-2023 meeting schedule:

- October 20, 2022
- January 19, 2023
- March 16, 2023
- May 18, 2023

11. Adjournment

There being no further business, the meeting adjourned at 10:30 a.m.

Respectfully submitted by

Nichole Lenglé

Executive Assistant to the Dean and Director

The Ohio State University at Newark