

Edie L. Norlin, M.Ed.

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EDUCATION

THE OHIO STATE UNIVERSITY, Columbus, OH

30 graduate hours in Secondary Administration

THE UNIVERSITY OF OKLAHOMA, Norman, OK

Masters in Education, in Historical, Philosophical and Social Foundations in Education, Dec. 1988

Bachelor of Arts, in Communication and English, May 1984

EDUCATION EXPERIENCE

THE OHIO STATE UNIVERSITY AT NEWARK, Newark, OH

Coordinator of the Early Childhood Education Program, August 2023

- *Duties and responsibilities are presently unfolding*

Director of Child Youth Studies Program, August 2022-Present

- *Oversee the program*
- *Teaching CYS classes*
- *Supervise CYS internships*

Artistic & Managing Director of Black Box Theater and Theater Senior Lecturer, August 2013-Present

- *Oversee scheduling, maintenance and repairs of theater*
- *Supervise technical staff*
- *Select university season*
- *Produce and direct all productions*
- *Supervise cast/crew of productions*
- *Box office manager*
- *Teach technical theater and acting practicums*
- *Properties master*
- *House manager, stage manager, etc. as needed*
- *Guest speaker on theater for campus and local communities*
- *Performed other administrative tasks as needed*

Senior Lecturer, June 1998-Present

- *Teach undergraduate teacher education classes*
- *Supervised graduate field experiences*
- *Supervise undergraduate field experiences*
- *Lead teacher for sophomore field experience*
 - *Oversee all sections*
 - *Designed and revise course materials as needed*
 - *Assign supervisors to students and create supervision schedule*
 - *Prepare student data for admission meetings*
 - *Revise undergraduate field handbooks*
 - *Monitor and mediate field student issues*
 - *Guest lecturer in school law*
 - *Performed other administrative tasks as needed*
- *Design and teach graduate education travel courses (i.e. Colonial Williamsburg and New York City)*
- *Coordinator of the Lillabelle Holt Education Award*
 - *Established the award in 2005*
 - *Designed and revise award application and publicity materials*
 - *Chair annual selection committee*
 - *Present Holt Award at annual honors banquet*
- *Organize and attend various departmental meetings and events*

Associate Education Coordinator, June 1998-Oct. 2006

- Assistant to Education Department Coordinator
- Supervised undergraduate and graduate field experiences
- Oriented new faculty
- Generated program brochures and fliers
- Assisted in the hiring of departmental staff as needed
- Revised graduate and undergraduate field handbooks
- Prepared agendas and minutes for departmental meetings
- Organized and attended various departmental meetings and events
- Performed other administrative tasks as needed

NEW ALBANY HIGH SCHOOL, New Albany, OH

Team Leader, Honors and Regular English Teacher, August 1996-June 1998

- Served as Team Leader for 10th grade, 1997-1998
- Designed Resource Center Option Program
- Assisted in design of semester exam schedules
- Coordinated intervention program for the Ohio Proficiency Tests for 10th grade
- Coordinated academic intervention for 10th grade
- Served on Team Leader Council
- Authored three Graded Courses of Study (2 honors, 1 regular)
- Interviewed prospective English faculty
- Established student newspaper and served as advisor
- Teaching assignments included:
 - 10th and 11th grade English Honors curriculum
 - 10th and 11th grade English curriculum
 - 8th grade reading class

NEWARK CATHOLIC HIGH SCHOOL, Newark, OH

Dean of Students, Senior English Teacher & Departmental Chairperson, August 1993-June 1996

- Administered school-wide discipline program, including athletic eligibility
- Interviewed prospective English Faculty
- Chaired numerous curriculum and instruction committees
- Designed semester exam schedules
- Provided mentoring for new teachers
- Provided classroom management support for faculty
- Coordinated Peer Tutoring Program
- Coordinated Faculty Meetings
- Assisted with assemblies, programs and liturgies
- Monitored dress code
- Served on Professional Development Committee
- Wrote and revised numerous school policies and procedures
- Substitute taught as needed
- Served as National Honor Society advisor
- Taught 12th grade English curriculum
- Chaired English department
- Reviewed and revised English Graded Courses of Study
- Served on the Diocesan level English Curriculum Revision Committee
- Performed other administrative tasks as needed

English Teacher, Freshman Counselor and Department Chairperson, August 1993-May 1995

- Taught 9th and 10th grade English curriculum
- Performed administrative tasks for English department
- Selected curriculum materials for English department
- Reviewed and revised English curriculum
- Served as freshman guidance counselor, 1994-1995

- Liaison with feeder schools and performed recruitment presentations to students and parents
- Enrolled incoming freshman
- Planned and organized Freshman Guidance Night
- Performed other administrative duties as needed

SILVER LAKE COLLEGE, Manitowoc, WI

Director of Secondary Education, Jan. 1989-August 1992

- Reviewed and revised secondary teacher education curriculum
- Interviewed and selected teacher education majors and student teachers
- Placed and supervised student teachers
- Conducted student teacher seminars
- Served as liaison between education department and content area departments
- Served as liaison between education department and area high schools
- Served on a number of departmental and college committees
- Maintained state certification files
- Performed other administrative tasks as needed

Education and English Instructor, Jan. 1989-August 1992

- Taught undergraduate English classes
- Taught undergraduate teacher education classes

LITTLE AXE HIGH SCHOOL, Norman, OK

English and Speech Teacher, Jan. 1986-June 1988

- Taught 7th through 12th grade English, and Speech and Drama curriculum
- Served as senior class advisor
- Developed senior high English curriculum for new high school
- Reviewed and selected 12th grade curriculum materials

ARTS ADMINISTRATION EXPERIENCE

LICKING COUNTY PLAYERS, INC., Newark, OH

Served variously as Board Member, Vice President, President & Publicity Chairperson, August 1999-2003, 2007-2011

- Fulfilled board responsibilities
- Served as organizational spokesperson
- Designed season materials
- Bylined all press releases and publicity materials
- Oversaw theater management
- Fulfilled board responsibilities
- Served as Vice President from July-Sept. 2000, 2007
- Served as President from Sept. 2000-2003, 2008-2011

WEATHERVANE PLAYHOUSE, INC. Newark, OH

Served variously as Board Member and Publicity Chairperson, 1993-1996

- Fulfilled board responsibilities
- Served as organizational spokesperson
- Designed season brochures
- Bylined all press releases and publicity materials
- Hired staff as needed (i.e. Artistic Director)
- Trained Theater Manager
- Fulfilled board responsibilities

THE MASQUERS PLAYHOUSE, Manitowoc, WI

Board Member, 1989-1992

- Oversaw theater management
- Fulfilled board responsibilities

TEXTBOOK REVIEWS

The Elementary Teacher's Digital Toolbox, Pearson/Merrill Prentice Hall Publishing, 2005.
Lenses on Teaching: Developing Perspectives on Classroom Life, Wadsworth Publishing, 2005.
Gary Borich's Effective Classroom Observation 3rd edition, Merrill Prentice Hall Publishing, 2000.

ACADEMIC PUBLICATIONS

Norlin, Edie L. The Forward, Lucette Devisgnes, Village Stories: A Collection of Short Fiction edited by Jerry L. Curtis, 2010.
Sanders, Edie Norlin. Rev. of The Autobiography of Henry VIII, with Notes by His Fool, Will Somers, by Margaret George. English Journal Jan. 1989: 85-86.
Sanders, Edie Norlin. Facets: Humanities and the English Teacher, English Journal Nov. 1985: 26.

ACADEMIC PRESENTATIONS

School Law presentation to EDU PAES 289 Initial Field Experience class, presented at OSU at Newark, Newark, OH. Guest lecturer, Numerous times annually since 2002.
Effective Communication Skills for Higher Education Leaders, presented at 17th Annual Chairpersons Conference in Orlando, FL. Workshop presenter, 02/09/2000.
Effective Communication Training in the Secondary School, presented at Notre Dame High School, Salinas, CA. In-service presenter, 08/21/1995.
Bloom's Taxonomy and its Application in the Classroom, presented at Newark Catholic High School, OH. In-service presenter, 03/03/1994.
Collaboration in the Inclusive Classroom, presented at the Tri-County Area School District, WI. In-service presenter, 08/19/1992.
Collaboration Between Regular and Special Education, presented at the CESA 5 Special Education Department Spring Conference, WI. Keynote speaker, 04/03/1992.
Collaboration Between Regular and Special Education, presented at the Rio Community School District, WI. In-service presenter, 08/20/1991.
Collaboration: How to Win Over the Regular Classroom Teacher, presented at Silver Lake College for the Special Education Spring Tonic Conference, WI. Session presenter, 04/10/1991.
Macbeth as Drama, presented at The University of Wisconsin-Parkside, for the Teaching Shakespeare Resource Center, WI. Session presenter, 10/20/1990.

THEATER EDUCATION EXPERIENCE

Performing Arts Mentor for High School Students for Licking County Educational Services Center, Newark, OH (2011, 2012, 2014, 2017, 2018)

Fine Arts Judge for various local arts related competitions, 1998-present

Guest Speaker on Theater for The Ohio State University at Newark Annual Emeritus Dinner, Newark, OH, 2014-present

Co-playwright & director of The Wonderful Wizard of College based on A Call to College 4th grade curriculum on money management, performed for seven elementary schools, Newark, OH, 2011-present

Director of Invention, Chemistry and Electricity scripts in collaboration with The Midland Theater and The Work Science & Industry Museum based on 4th-6th grade science curriculum, performed multiple times at The Midland Theater, Newark, OH, 2012

Director of The Historical Reenactment of the First American Thanksgiving, Berkeley Plantation, Charles City, VA, 2012, 2013, 2014

GRANTS

2011 Internal Grant from The Ohio State University at Newark for Summer Travel Class to NYC

2016 Outreach and Service-Learning Grant from The Ohio State University at Newark for 1776 production, \$7,000

2017 Outreach and Service-Learning Grant from The Ohio State University at Newark for sponsorship of Equity actor, Susan Pingleton in DOUBT: A PARABLE production, \$3,000

THEATER WORKSHOPS, SEMINARS & PRESENTATIONS

Introduction to the Theatrical Arts & Crafts for High School Students for Weathervane Playhouse, Newark, OH (2014)

Theater Day Workshop for Middle School Students for Licking County Educational Service Center, Newark, OH (2011, 2012, 2013, 2014, 2015)

Performing Arts and Gifted Assessment Judge for Licking County Educational Service Center, Newark, OH (2011 to present)

Stage Combat Workshop (hand-to-hand) presented to various audiences over the years

Theater Talk (history of LCP, How to Produce a Stage Show and various other theater related topics) presented to various audiences over the years, 1998-present

PROFESSIONAL ASSOCIATIONS AND HONORS

Nominated for Outstanding University Lecturer, The Ohio State University at Newark 2013

Honored Faculty for the President's Salute to Undergraduate Achievement, The Ohio State University at Newark, 2001, 2006, 2009, 2010

"Thank A Prof" letter from student through The Ohio State University School of Teaching and Learning 2004

Nominated for OSU - Newark Campus Robert Barnes Excellence in Teaching Award 2000, 2001 & 2002

Who's Who Among America's Teachers 1998, 2002, 2004

United Who's Who Registry, 2001-2002

Recipient of New Albany High School Golden Apple Award 1997, 1998

National Association of Secondary School Principals 1994-1996

Who's Who Among Young American Professionals 1992-1993

Outstanding Young Women of America 1991

Who's Who in American Education 1989-1990

National Council of Teachers of English 1985-1998

OPUBCO Employees' Children Scholarship 1980-1984

Scholar-Leadership Enrichment Program (seminar with Bruno Bettelheim) 1982

RELATED INTERESTS

Theatrical Performance, Theater Management & Theater Education Experience (see theater resume)

Active Playwright

Church Administration at Holy Trinity Lutheran Church (Council Member 2000-2003; President 2001-2003;
and lay minister)

Decorative Arts Center of Ohio Stained Glass Instructor

References available upon request.